GOVERNMENT OF TELANGANA
IRRIGATION & CAD DEPARTMENT

From
Sri. J. Vijaya Prakash., B.Tech
Engineer-In-Chief (Admn.),
Irrigation & CAD Department,
Govt. of Telangana, 1st Floor,
Jalasoudha,
Errummanzil, Hyderabad -82.

To
All the Engineer-in-Chiefs/
Director General/Chief Engineers
Irrigation & CAD Department,
Govt. of Telangana.

Lr.No.RC/ENC(AW)/EE(Admn)/ADA/AEE3/Trq/ MCRHRD

Dt.10-02-2017

Sir,

Sub:- I&CAD Dept–Dr.MCR HRD Institute of Telangana– Two days workshop on ‘Best Practice & Success Stories on RTI’ from 14-02-2017 to 15-02-2017 - Nominations Called for –Reg.

Ref:- Dr.MCR HRDI, Lr.No.T2/CGRA/KSR/82/2017, Dt.30-01-2017.

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While enclosing a copy of reference cited, all the Engineers-in-Chief / Director General / Chief Engineers of the department are requested to nominate the officers of the rank of 1st Appellate Authority, PIO & Officers responsible/connected with the implementation of Section-4 of the RTI Act (JD/DD, Admin) from Public Authorities, from their unit to attend 2days workshop on “Best Practice & Success Stories on RTI” from 14-02-2017 to 15-02-2017 at their Institute located on Road No-25, Jubilee hills, Hyderabad and send their nominations in the prescribed proforma appended as Annexure-II, directly to the Director General, Dr. MCR HRD Institute of Telangana, Road No.25, Jubilee Hills, Hyderabad–500 169, on or before 13-02-2017. There is no entry fee for the participation and the workshop is an optional residential workshop and the institute will provide accommodation & boarding facility to the Outstation participants.

Further, the Engineers-in-Chief /Director General/Chief Engineers are requested to relieve the Officers to attend the training only after getting the confirmation from Dr. MCR HRD Institute, Hyderabad.

Encl:- Reference letter with nomination forms.

Yours faithfully,
J.Vijaya Prakash
Engineer-in-Chief(AW)

Copy to the Deputy Executive Engineer(C), to place in website.

G:TELANGAN STATE-2017/MCR HRD Trainings -2017/Workshop on Best Practice & Success Stories on RTI Act/Note & Lr-Disaster Management.doc
Letter No. T2/CGRA/KSR/82/2017, Dated: 30.01.2017

Sir/Madam,

Sub: Dr. MCR HRD Institute – Two day Workshop on “Best Practices & Success Stories on RTI” - From 14.02.2017 to 15.02.2017 – Nominations invited – Reg.

* * *

The Right to Information Act 2005 is one of the most important legislations of Govt. of India brought out in recent times to ensure furnishing of information as a right of the citizen in order to promote transparency and accountability in the functioning of the Government. Within (11) years of implementation of the Act, a number of Public Authorities have adopted certain practices that have resulted in successful implementation of the Act and there are many Success stories in the effective usage of the Act by citizens using RTI Act, which requires to be disseminated across the cross sections of the Public Authority and general public. In this context, Dr. MCR Human Resource Development Institute is organizing a series of two day Workshops on “Best Practices & Success Stories on Right to Information Act” during the year 2016-17, under the sponsorship of Department of Personnel & Training, GoI, with an objective of sharing of Best Practices and Success Stories in implementation of Right to Information Act.

2. Among the series of Workshops, the next Workshop is scheduled from 14.02.2017 to 15.02.2017. As your Department is one of the core Department which is having lot of public interface, it is identified for participation in the Workshop scheduled from 14.2.2017 to 15.2.2017.

3. A brief information about the aims & objectives of the Workshop and target group for the Workshop along with the details of name and contact details of the Course Coordinator are given at Annexure - I.

4. Nominations are invited from your Department from the target group as indicated in the Annexure-I, for the above workshop. Nominations of 5 – 6 officers can be sent from your Department, including officers from administrative units of your Department working at district and divisional level. The Officers who already attended training programme on ‘RTI Act’ can also be nominated. The nominated officers may bring the information on implementation of Act in the Department (RTI cases they handled), Best practices in the implementation of the Act, if any, for sharing in the Workshop. Nominations may please be sent in the prescribed form enclosed (Annexure II). The Last date for receipt of nominations for
the above mentioned workshop is indicated in the Annexure-I. Early communication of nominations will facilitate this Institute to make the necessary pre-training arrangements.

5. This is an "optionally residential" Workshop. However, accommodation & boarding will be provided on request to the outstation participants. Accommodation requirement shall be indicated in the nomination form at Item-7.

6. Necessary instructions may be given to the concerned officer dealing with training in your Department to contact the Course Coordinator for any further information.

7. The nominated officers should not be relieved until "confirmation of nomination" is received from this Institute.

Yours faithfully,

(Dr. S.M. Naqvi)
Head, CGRA
for Director General

Encl: Annexure I & II
## Programme Details

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item of Programme</th>
<th>Details</th>
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<tbody>
<tr>
<td>1</td>
<td>Title of the Programme</td>
<td>Workshop on Best Practices &amp; Success Stories on RTI Act</td>
</tr>
<tr>
<td>2</td>
<td>Duration</td>
<td>Two days</td>
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<tr>
<td>3</td>
<td>Dates</td>
<td>14.02.2017 to 15.02.2017</td>
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<tr>
<td>4</td>
<td>Aim &amp; Objectives</td>
<td>Sharing of experiences in implementation of RTI Act, sharing of Best Practices &amp; Success Stories in implementation of RTI Act, identifying problems in implementation of RTI Act and finding solutions and develop case studies on implementation of RTI Act</td>
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<tr>
<td>5</td>
<td>Outcome</td>
<td>Develop Case Studies / Caselets on Best Practices / Success Stories in implementation of RTI Act</td>
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<td>6</td>
<td>Level of Participants</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Appellate Authority, PIO &amp; Officers responsible / connected with the implementation of Section - 4 of the RTI Act (JD/DD, Admin.) from Public Authorities; Representatives from Civil Society Organisations and Media Persons</td>
</tr>
<tr>
<td>7</td>
<td>Last date for receipt of nominations</td>
<td>04.02.2017</td>
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| 8     | Name & Designation of the Course Coordinator | K. Soumya Rani  
Junior Faculty                                                                                     |
| 9     | Contact details of the Course Coordinator (Land line with extension no., mobile number and e-mail ID) | 23543727 / 23548487 / 23543453 (Ext – 138)  
Mobile: 9248032079  
soumyarani@mcrhrdi.gov.in |
**Nomination Form**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item</th>
<th>Details</th>
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<tbody>
<tr>
<td>1</td>
<td>Name of the officer nominated</td>
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<tr>
<td>2</td>
<td>Date of Birth</td>
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<td>3</td>
<td>Designation in present post</td>
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<td>4</td>
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<td>5</td>
<td>Academic qualifications</td>
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<tr>
<td>6</td>
<td>Professional qualifications</td>
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<tr>
<td>7</td>
<td>Whether hostel accommodation is required? (Y/N)</td>
<td></td>
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<tr>
<td>8</td>
<td>Contact Details</td>
<td>Mobile: e-mail ID:</td>
</tr>
</tbody>
</table>

**To be filled by the sponsoring authority**

Certified that

a) The particulars given above are correct.
b) Due care has been taken about the training needs of the officer nominated with reference to his/her present/future duties vis-à-vis contents of the course.
c) The officer, if nomination is confirmed, will be relieved on full time basis to attend the training programme.

**Address for communication to the Nominating authority**

Name
Full postal Address

Landline No.
Fax No.
Mobile No.
E-mail ID

Reference No. of the Nominating authority

Signature of Nominating Authority with Seal