

Circular Memo.No ENC/IW/P&M/P.Cell/EE.I/DEE.I/AEE-I/16. dt:13.05.2016

Sub:- I&CAD Department- Publication of Tender Notices in "I & CAD Website "
- Guide Lines for submitting the Tender Notices for Publication Online –
certain Instructions-Regarding.

Ref:-.1) T.O Circular Memo.No ENC/IW/P&M/P.Cell/EE.I/DEE.I/AEE-I/14.
dt: 21.01.2015.

2) T.O Circular Memo.No ENC/IW/P&M/P.Cell/EE.I/DEE.I/AEE-I/14.
dt: 06.02.2015.

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The attention of all the Superintending Engineers & Executive Engineers is invited to the references cited where in, Guide lines were issued for publishing of the Tender Notices of Irrigation & CAD Department online. The Concerned SEs/EEs were instructed to submit the tender notices online in **Telugu language only**, duly login onto HRMS website with their Login Id's.

In case of General works , the Tender Notices are being published online on every **Monday** & in case of Mission Kakatiya works , the Tender Notices submitted online from Friday till Sunday are being published online on **Monday**. Similarly Tender Notices submitted online from Monday till Tuesday are being published online on **Wednesday** & Tender Notices submitted online from Wednesday till Thursday are being published online on **Friday**.

Henceforth, the Tender Notices pertaining to General works will also be published online on every alternate day i.e on Monday, Wednesday & Friday as being done incase of Mission Kakatiya works.

Further it is being observed that many of the Superintending Engineers & Executive Engineers are submitting the online Tender Notices in English language against the instructions issued.

In this connection, it is requested to submit the Tender Notices in Telugu language only , failing which your Tender Notices will not be published online.

All the field officers (Superintending Engineers & Executive Engineers) are requested to follow the above Guide lines scrupulously while submitting their Tender Notices online and are also requested to download the tender notices for their reference as the tender notices are not displayed after due dates.

Note*:-Use Telugu language software as below or any compatible Telugu Software.
To Download Telugu Software in Google tools.
Log on to <http://www.google.com/inputtools/windows/>
Select Telugu language on right hand corner, agree to Google terms, then Download Install exe file, you will get language bar, on task bar on Right corner below. Use Telugu Language to enter tender details.

J.Vijaya Prakash
Engineer-in-Chief(IW)

To

- 1) All the Superintending Engineers & Executive Engineers of I & CAD Department.
- 2) DEE(Computers)for publishing on website.
- 3) DEE(E-Governance) for information & Necessary action


for Engineer-in-Chief(IW)

17/5/16