

**GOVERNMENT OF TELANGANA
IRRIGATION & CAD DEPARTMENT**

From: Sri. J. Vijaya Prakash., B.Tech Engineer-In-Chief (Admn), Irrigation & CAD Department, Govt. of Telangana, 1 st Floor, Jalasoudha, Errummanzil, Hyderabad - 82	To: All the Engineers-in-Chief And Chief Engineers of Irrigation & CAD Department, Govt. of Telangana.
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Lr. No.- ENC(AW)/EE(Admn)/ADA/AEE(T)/Trg/MCRHRD,

Dt.22-09-2015

Sir,

Sub:- I&CAD Dept., – Dr.MCR HRD Institute of Telangana – Training Programme on “ Financial Code & Accounting Rules ” from 26-10-2015 to 31-10-2015 – Nominations Called for – Reg.


Ref:- Dr.MCR HRD Institute, Letter No. T2/CFS06/KS/678/2015,
Dt.02-09-2015.

While enclosing a copy of reference cited, all the Engineers-in-Chief/ Director General /Chief Engineers of the department are requested to nominate the officers of the rank of Senior Assistants/ Superintendent/ D.A.O/ Assistant Accounts Officers/ Accounts Officers, from their unit to attend 6days training programme on “Financial Code & Accounting Rules” scheduled from 26-10-2015 to 31-10-2015 at Dr.MCR HRD Institute of Telangana, located on Road No-25, Jubilee hills, Hyderabad and send their nominations in the prescribed proforma as Annexure-II(copy enclosed) to this office on or before 28-09-2015. There is no entry fee for the participation and the programme is a residential programme and the institute will provide accommodation & boarding facility.

Further, the Engineers-in-Chief/Director General /Chief Engineers are requested to relieve the Officers to attend the training only after getting the confirmation from Dr.MCR HRD Institute, Hyderabad.

Encl:- Reference letter with nomination forms(Annexure-II).

Yours faithfully,
Sd/-J.Vijaya Prakash
Dt.22-09-2015
Engineer-in-Chief (AW)


for Engineer-in-Chief (AW)
24/09/2015

Annexure-I

Programme Title	:	“Financial Code & Accounting Rules”
Venue	:	Dr. MCR Human Resource Development Institute, Road No.25, Jubilee Hills, Hyderabad – 500 033
Duration	:	1 week
Dates	:	26.10.2015 to 31.10.2015 -
Aims	:	This training programme aims at updating the knowledge & skills pertinent to Financial Code and Accounting Rules of Government expenditure and income.
Level and type of Participants	:	Senior Assistants / Superintendents / Assistant Accounts Officers / Accounts Officers working in Accounts Department
Last date of receipt of Nominations	:	30.09.2015
Name of the Course Coordinator	:	Dr. K. Swamy, Professor
Contact Address	:	Dr. MCR HRD I Road No.25, Jubilee Hills Hyderabad - 500 033 Phone No: 23548487, Ex:123 Fax: 040 - 23557584, Email – drswamyk@yahoo.co.in / professor@hrdiap.gov.in

(PTO)

**ANNEXURE – II
NOMINATION FORM**

1. Programme Title	:	“Financial Code & Accounting Rules”
2. Name of the Institute	:	Dr. MCR HRD I
3. Venue	:	Dr. MCR HRD I , Road No.25 Jubilee Hills, Hyderabad-500 033
4. Programme Dates	:	26.10.2015 to 31.10.2015
5. Name of the Candidate: (in Capital Letters)	:	
6.SC/ST/OBC/Others:	:	
7. Date of Birth:	:	
8. Designation:	:	
9. Mobile No.	:	
10. Pay Scale:	:	
11.Basic Pay:	:	
12.Academic Qualifications:	:	
13.Professional Qualification:	:	
14.Addressfor Communication:	:	
15. Brief description of duties of the officer	:	
16. Gazetted / Non-Gazetted	:	
	:	SIGNATURE OF THE CANDIDATE

TO BE FILLED IN BY THE SPONSORING AUTHORITY

Certified that:

(a) the particulars given above are correct

(b) Due care has been taken of the training needs of the officer nominated with reference to his present/future duties viz-a-viz the contents of the course

© The Officer, if selected, will be relieved on full time basis for attending the programme

ADDRESS FOR COMMUNICATION TO THE SPONSORING ORGANIZATION

PIN: **PHONE(O)** **FAX:** **EMAIL**

(Signature of the Sponsoring authority with Seal)

Ref. No. of Sponsoring Authority

Place & Date