

Circular Memo.No ENC/IW/P&M/P.Cell/EE.I/DEE.I/AEE-I/14. dt: 06.02.2015

Sub:- I&CAD Department- Publication of Tender Notices in "I & CAD Website "
- Guide Lines for submitting the Tender Notices for Publication Online -
Regarding.

Ref:- Circular Memo.No ENC/IW/P&M/P.Cell/EE.I/DEE.I/AEE-I/14. dt:21.01.2015

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It is to inform that Service for Online publication of Tender Notices in Telugu Language is enabled. The Concerned SEs/EEs are requested to submit the tenders online duly login onto HRMS website with their Login Id's in the procedure detailed below.

Log on to <http://www.irrigation.telangana.gov.in/icad/home>

Employee Login

HRMS

Self Services

Tender Digest

Open Form

Enter Tender details in Telugu Language

Submit

The Tender Notices submitted online from Friday till Sunday will be published online on **Monday**. Similarly Tender Notices submitted online from Monday till Tuesday will be published online on **Wednesday** & Tender Notices submitted online from Wednesday till Thursday will be published online on **Friday**.

The Hard Copies of Tender Notices submitted online need not be sent to this office . The Correctness of Dates and EMD/ECV amount is responsibility of the Concerned SEs/EEs. The other conditions indicated in the circular under ref cited shall be strictly followed.

All the field officers (Superintending Engineers & Executive Engineers) are requested to follow the above Guide lines scrupulously while submitting their Tender Notices online and are also requested to download the tender notices for their reference as the tender notices are not displayed after due dates.

For any further clarification the following officers may be contacted:

1. E.Narasimha,DEE- 9000901023
2. P&M Cell: 8790994551, 8790994551, 7893223737, 7702774276.

Note*:-Use Telugu language software as below or any compatible Telugu Software.
To Download Telugu Software in Google tools.

Log on to <http://www.google.com/inputtools/windows/>

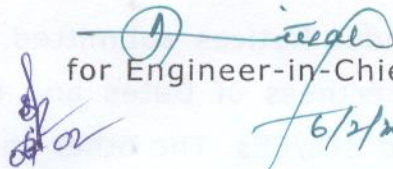
Select Telugu language on right hand corner, agree to Google terms , then Download Install exe file , you will get language bar , on task bar on Right corner below. Use Telugu Language to enter tender details.

The receipt of the Circular Memo. May be acknowledged in the first instance.

Sd/-J.Vijaya Prakash
Dt:06.02.2015
Engineer-in-Chief (IW)

To

- 1) All the Superintending Engineers & Executive Engineers of I & CAD Department.
- 2) DEE (Computers)for publishing on website.
- 3) DEE (E-Governance) for information & Necessary action


for Engineer-in-Chief (IW)

7/6/2015