

Circular Memo No.Rc/ENC/F4/07126/2022-23

Dated: 16.01.2024

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2023 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2023-Regarding.

- Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.  
2. T.O. Proc. No. Rc/ENC/P2/07126/2006 dt: 16.01.2012.  
3. T.O.Circular MemoNo.RC/ENC/I2/07126 dt:22-11-2017.  
4. Circular Memo No.Rc/ENC/F4/07126/2023 Dated: 30.12.2023

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In this office circular memo cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2023 by availing the HRMS online facility up to 16-01-2024.

In view of preparation of ensuing annual budget for 2024-25, and other time bound programs, the submission of APR's -2023 is extended up to Dt. 31.01.2024

The SE's/CE's/ENC'S are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2023 on or before the due date of Dt. 31.01.2024 positively. Hard copies of APR's -2023 in respect of NTPA's, DEE's and above cadre shall be submitted to this office.

Sd/-

G. Anil Kumar, 16-01-2024.  
Engineer-In-Chief (Admn),

To

1. All the Engineer-In-Chief's, Chief Engineer's and Superintending Engineer's for taking further necessary action.
2. Copy to all the Engineers-in-Chief for information and for taking further necessary action.
3. Copy submitted to the Secretary to Government, I&CAD Department for favor of kind information.
- ✓ 4. Copy to computers section to place the above circular memo in the ENC(Admn), website.
5. Copy to Engineer-in Chief(A) water Resource Department Andhra Pradesh to submit the APR's of Telangana Employees who are working on deputation.
6. Copy to file.

*for Engineer-in-Chief (Admn)*

*16/1/24*