

Circular Memo No.Rc/ENC/F4/07126/2021-3

Dated:18.02.2022

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2021 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2021-Regarding.

- Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.
2. T.O. Proc. No. Rc/ENC/P2/07126/2006 dt: 16.01.2012.
3. T.O.Circular MemoNo.RC/ENC/I2/07126 dt:22-11-2017.
4. Circular Memo No.Rc/ENC/I2/07126/2021 Dated:27.12.2021
5. Circular Memo No.Rc/ENC/F4/07126/2021-2 Dated:13.01.2022

&&&

In this office circular memo 5th cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2021 through the HRMS website online up to 15-02-2022.

As seen from the HRMS, still some of them have not submitted their APR's for the year-2021 and at the same time they have requested this office to extend the time limit for submission of APR's in view of their busy schedule. Hence, the last date for submission of APR's-2021 is further **extended up to 28-02-2022. No further extension will be allowed and if not submitted in time as per schedule action will be initiated as per CCA Rules against the defaulters.**

The SE's/CE's are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2021 on or before the due date of 28-02-2022. Hard copies of APR's -2021 in respect of DEE's and above cadre shall be submitted to this office.

Sd/G.Anil Kumar, Dt.18-02-2022
Engineer-in-Chief (Admn)

To

1. All the Chief Engineer and Superintending Engineers, for taking further necessary action.
2. Copy to all the Engineers-in-Chief, for information and for taking further necessary action.
3. Copy submitted to the Special Secretary to Government, I&CAD Department for favour of kind information.
- ✓ 4. Copy to computers section to place the above circular memo in the ENC(Admn) website.
5. Copy to Engineer-in Chief(A) water Resource Department Andhra Pradesh to submit the APR's of Telangana Employees who are working on deputation.
6. Copy to G/ Section.
7. Copy to file.

MKS
18/2/2022
For Engineer-in-Chief (Admn)

Rece
18/2