

**Most Urgent**

Office of the Engineer-in-Chief (Admn)  
Irrigation & CAD Dept, Government of Telangana  
Jalasoudha Building, Errummanzil, Hyderabad.

**Circular Memo No. RC/ENC(ADMN)/ADA/AEE2/Seniority/2020/3**

**Dt. 09-03-2021**

Sub :- Irrigation & CAD Dept. –Reorganization of I&CAD Department –Circle Scale Establishment- Allotment of employees to territorial units- Posting of employees in different offices within the unit- Guidelines- communicated- Further Guidelines communicated- Reg

Ref: 1. G.O Ms No. 01, I&CAD(Ser.II) Department, Dt.09.01.2021.  
2.T.O Proceedings RC/ENC (ADMN) /ADA/AEE2/Restructure/2020 Dt:11.01.2021  
3.T.O Circular memo RC/ENC (ADMN) /ADA/AEE2/Seniority/2020 Dt:28.01.2021  
4.T.O Proceedings RC/ENC (ADMN) /ADA/AEE2/Seniority/2020/1 Dt:01.03.2021.  
5.T.O Circular Memo No. RC/ENC(ADMN)/ADA/AEE2/Seniority/2020/2 Dt.01 -03-2021

\*\*\*\*\*

In continuation of this office circular vide reference 5<sup>th</sup> cited, the following further guide lines are issued in consultation with committee and also with all territorial Engineers-in-chief/Chief Engineers for the allotment of ministerial staff and last grade service staff to the respective territorial units.

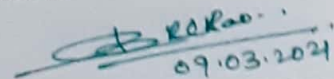
1. 40 % of employees shall be allotted based on their seniority in that cadre.
2. 30% of employees shall be allotted as per claiming special category (i.e. serious medical Cases, Spouse Cases, Widow Cases and Physically Challenged Cases with 75% & above disability).
3. 30% of employees shall be allotted based on administrative grounds.

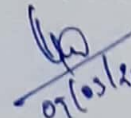
Therefore, the territorial Engineers-in-chief/Chief Engineers are requested to follow the above guidelines while allotting employees in all cadres in their respective units.

Sd/- G Anil Kumar, dt 09.03.2021  
Engineer-in-Chief (Admn)  
Irrigation &CAD Department

To,

**All the territorial Engineers-in-Chiefs/ Chief Engineers**

  
09.03.2021  
For Engineer-in-Chief (Admn)

  
09/03/21