

**GOVERNMENT OF TELANGANA  
IRRIGATION & CAD DEPARTMENT**

**From**

**Sri G.Anil Kumar, M.Tech  
Engineer-in-Chief (Admin),  
I & CAD Department,  
Government of Telangana,  
Jalasoudha, 1<sup>st</sup> Floor,  
Errum Manzil, Hyderabad-82.**

**To**

**All the Engineer-in-Chief,  
Chief Engineers &  
Superintending Engineers of  
Irrigation & CAD Department,  
Govt., of Telangana.**

**Lr.No.RC/ENC(ADMIN)/ADA/AEE3/Digital Key/2021**

**Dt.17-02-2021.**

Sir,

Sub:- New Guidelines for issuing of Class-III DSC Keys w.e.f 01-01-2021-  
Reg.

Ref:-1.Guidelines issued by CCA the nodal agency fo DSC Keys.  
2.MD, TSTSL, Hyd, Lr.No.Nil, Dt.08-02-2021.

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While enclosing the copy of letter and its enclosures, all the Engineers-  
in-Chief, Chief Engineers and Superintending Engineers of I&CAD Department, are  
requested to take necessary action in the matter accordingly.

Encl: As stated above.

Yours faithfully,  
G.Anil Kumar  
Engineer-in-Chief(Admin)

  
for Engineer-in-Chief(Admin)

✓ Copy to the Dy.Executive Engineer(C), to place in Irrigation website.



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v/v  
d/w

**Telangana State Technology Services Ltd.,**  
HACA Bhavan, 2<sup>nd</sup> floor, opp. to Public Gardens  
5-10-103/40/206, Hyderabad- 500 004, Telangana, India.  
**Email:** mngdirector-tsts@telangana.gov.in  
**Website:** <http://www.tsts.telangana.gov.in>, CIN No: U74900TG2015SGC101517

Dt: 08.02.2021

Dear Sir/Madam,

**Sub:** New Guidelines for issuing of Class-III DSC keys w.e.f 01.01.2021 – Reg.

**Ref:** Guidelines issued by CCA the nodal agency for DSC keys.

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As per new guidelines issued by CCA, Class-II category DSC does not exist from 01.01.2021.

Henceforth there will only be Class-III DSC from now onwards. The procedure is elaborate and requires lot of documentation from the department and may take few days to issue. Since many officers will be using DSC keys they may be informed to renew the DSC key in advance so that work is not affected.

The new procedure based on the new guidelines of CCA is enclosed as annexure I.

Yours Sincerely

  
Managing Director, TSTSL

**Encl:** New procedure of obtaining DSC key (Annexure-1)

**To:**

The Principle Secretary, ITE&C Department for information,

All Spl Chief Secretaries/Prl Secretaries/Secretaries of Government of Telangana for information .

All HODs of Government of Telangana for information and communication to all the officials using DSC key.

EE(A)  
11/10/21  
ADA  
&  
AEE3  
10.02.2021  
Make a copy  
EE (Legal)  
for information

## Annexure -I

The following steps needs to be processed to obtain DSCs it is also inform that DSC relating Class-II category does not exist and instead Class-III may obtain for both signature and encryption.

Please follow the following steps needs to be processed to obtain DSCs it is also inform that DSC relating Class-II category does not exist and instead Class-III may obtain for both signature and encryption.

Please follow the following steps.

1. Please go to TSTS website [www.tsts.telangana.gov.in](http://www.tsts.telangana.gov.in) select Digital Certificate and click on online application Links
2. Please select online link
3. Click on Enroll and apply DSC
4. Select KYC Mode as organization and select Organization type as organization/PSU and click on Continue

I. Please enter organization details:

- a. Please enter Organization HOD Name
- b. Please enter organization unit enter designation of the applicant and name of the office/currently working
- c. Organization PAN number(Optional)
- d. GSTN(Optional)
- e. CIN(Optional)
- f. Organization Address-Complete Office Address
- g. Pin Code then click with this organization details are completed.

II. Authorization signatory information: The Authorized signatory shall be Controlling/Administrative Authority/Head of Office/HOD/Head of the Dept.

- a. Full Name: Applicant Full Name
- b. Employee ID: Applicant emp id/Pan number
- c. Gender
- d. DOB
- e. Mobile Number

