

Office of the Engineer-in-Chief (Admn)
Irrigation & C A D Dept, Errum Manzil, Hyderabad
Government of Telangana

Circular No: ENC(Admin)/EE(Admin)/ADA/AEE2/21 Dated:23.01.2021

Sub: Estt-I&CAD Dept– Instructions for not to make correspondence related to SGP, SPP-I etc., of all category employees – Reg.

Ref: Arising

-o0o-


All the Unit /Circle officers are informed that, due to the restructure of Irrigation &CAD Dept, the staff of O/o the ENC (Admin), Hyderabad are totally engaged on re-organization work.

Further, this office has been receiving large number of correspondence related to service matters of the employees.

In this regard, all the Unit / Circle officers are hereby requested to not to make any proposals in respect of sanction of SGP, SPP-I, SAPP-II etc., enclosing the service book of employees to this office **until 28.02.2021** due to exigency of work. Further the correspondence with newly sanctioned offices such as New Divisions/ Circles/ Unit Offices shall be taken up only after establishment of new offices in their respective territories to avoid misplacement of Service books.

Sd/- G.Anil Kumar
Engineer-in-Chief(Admin)

To
All the Unit /Circle officers
Copy to DEE Computers to place this circular in Department website.


23.01.2021
for Engineer-in-Chief(Admin)
23/1/21