

**Circular Memo No.Rc/ENC/12/07126/2020-1**

**Dated:11 .01.2021**

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2020 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2020-Regarding.

Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.  
2. T.O.Circular Memo RC/ENC/12/07126/2020 dt:14-12-2020.

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In this office circular memo cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2020 by availing the HRMS online facility up to 15-01-2021.

Due to Re-Organization of I & CAD Department all the staff have been drafted to time bond work of Re-Organization. Hence, the last date for submission of APR's-2020 is extended up to 31-01-2021.

The SE's/CE's are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2020 on or before the due date of 31-01-2021 positively. Hard copies of APR's -2020 in respect of NTPA's ,DEE's and above cadre shall be submitted to this office.

**Sd/- G.Anil Kumar 11-01-2021**  
**Engineer-in-Chief(Admn)**

To

1. All the Chief Engineer's and Superintending Engineers
2. Copy to all the Engineers-in-Chief for information and for taking further necessary action.
3. Copy submitted to the Special Chief Secretary to Government, I&CAD Department for favour of kind information.
4. Copy to computers section to place the above circular memo in the ENC(Admn) website.
5. Copy to file.

*MAR 12/2021*  
**for Engineer-in-Chief(Admn)**  
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*12/11*