

**Circular Memo No.Rc/ENC/I2/07126/2019-1**

**Dated: 10 .01.2020**

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2019 in respect of all the cadres including circle scale establishment - Extension of time period for online submission of APRs-2019-Regarding.

Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.  
2. T.O.Circular Memo RC/ENC/I2/07126/2019 dt:18-12-2019.

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In this office circular memo cited, instructions were issued to all the staff of Irrigation & CAD Department to submit their APR's -2019 by availing the HRMS online facility up to 15-01-2020.

In this regard, some of the unit officers/SE's have informed that most of the staff have been drafted to Municipal Elections and Engineers working in Minor Irrigation are busy with preparation of Estimates of check dams and requested to extend the last date for submission of APR's-2019 on online.

In view of the above, the last date for submission of APR's-2019 on online is extended up to 31-01-2020.

The SE's/CE's are requested to ensure that the staff under their control to follow the above schedule and submit the APR's-2019 on or before the due date of 31-01-2020 positively. Hard copies of APR's -2019 in respect of NTPA's ,DEE's and above cadre shall be submitted to this office.

**B.Nagendra Rao**  
**Engineer-in-Chief(AW)**

To

1. All the Chief Engineer's and Superintending Engineers
2. Copy to all the Engineers-in-Chief for information and for taking further necessary action.
3. Copy submitted to the Special Chief Secretary to Government, I&CAD Department for favour of kind information.
4. Copy to computers section to place the above circular memo in the ENC(AW) website.
5. Copy to file.

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for Engineer-in-Chief(AW)