

**Circular Memo No.Rc/ENC/I2/07126/2019**

**Dated: 18 .12.2019**

Sub: T.S. – Irrigation & CAD Department – Submission of Annual Property Returns for the year- 2019 in respect of all the cadres, CE's, SE's, EE's, DEE's and NTPA's- Regarding.

Ref: 1. Govt.Memo No.8350/Ser.II.1/2011-2 dt: 14-12-2011.  
2. T.O. Proc. No. Rc/ENC/P2/07126/2006 dt: 16.01.2012.  
3. T.O.Circular Memo RC/ENC/I2/07126 dt:22-11-2017.

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According to sub-rule (7) of rule 9 of A.P.C.S. (conduct) Rules, 1964, every Government Employee, other than a member of the T.S. Last Grade service and Record Assistant in the T.S. General subordinate services, shall on first appointment to the **Government service shall submit a statement of all immovable property, irrespective of its value and movable properties whose value exceeds Rs.1,00,000/- owned, acquired or inherited by him or held by him on lease or mortgage either in his own name or in the name of any member of his family, in the forms prescribed in Annexure-I (for immovable properties), Annexure-II (for movable properties) and Annexure-III for Foreign Currency separately. He/She shall also submit the Annual Property Returns every year ending with 31<sup>st</sup> December, before 15<sup>th</sup> January of succeeding year to the Head of the Department through online. The online facility will be available from 1<sup>st</sup> January of 2020 onwards for submission of APR's-2019.**

In this connection while drawing the attention of all the Chief Engineers and Superintending Engineers it is requested to ensure that all the employees should invariably submit their APRs by 15<sup>th</sup> January, 2020. In case of the defaulters stringent action will be initiated as per CCA Rules including entrusting such cases to ACB for a probe/ initiation of departmental action on the defaulters as per Govt. Memo 1<sup>st</sup> cited.

In the reference 2<sup>nd</sup> & 3<sup>rd</sup> cited, the powers were delegated to the respective SE's/CE's/ENC's to maintain hard copies of signed APR's and issue an acknowledgement upon receipt of APR's in respect of AEE's/AE's and below cadre including Circle Scale Establishment within their respective office only. The SE's/CE's/ENC's are requested to furnish report in respect of APR's positively by the end of January of every year both in soft & hard copy duly mentioning the name of the AEE's/AE's and below cadres including Circle Scale Establishment, whether they have submitted their APR's or not, including action taken report in the prescribed proforma.

Further all the NTPA's, DEE's, EE's, SE's and CE's are directed to submit their APR's through online from their personal HRMS login and submit a signed hard copy to this office. On scrutiny of the hard copies submitted by the individuals, their Acknowledgements will be generated on online only. The Acknowledgement can be downloaded from their login.

This Circular and Annexure I, II & III are available in [www.irrigation.tg.gov.in](http://www.irrigation.tg.gov.in), the same may be downloaded and circulate among the concerned staff.

**Sd/- B.Nagendra Rao,18-12-19**  
**Engineer-in-Chief(AW)**

1. All the Chief Engineer and Superintending Engineers
2. Copy to all the Engineers-in-Chief for information and for taking further necessary action.
3. Copy submitted to the Special Secretary to Government, I&CAD Department for favour of kind information.
4. Copy to computers section to place the above circular memo in the ENC(AW) website.
5. Copy to file.

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**for Engineer-in-Chief(AW)**