

REMINDER

Office of the Engineer-in-Chief (Admn Wing),
Irrigation & CAD Dept., Errum Manzil, Telangana, Hyderabad.

Circular Memo.No.Rc/ENC/F3/15071025/2019 (ACRs) Dt. 18.11.2019.

- READ: 1. T.O. Circular . No.Rc/ENC/F3/15071025/17, Dt.14.02.2019.
2. T.O.Circular Memo No.RC/ENC/I 2/07126/2019,Dt.18.07.2019.
3. T.O.Circular Memo No.RC/ENC/I 2/07126/2019,Dt.13.09.2019.

SUB: TSES-I&CAD.Deptt.,- Annual Confidential Reports of DEE's and above
cadre-Certain Instructions-Issued- Reg.

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The attention of the Circle/Unit officers is invited to the reference 3rd cited , where in it was requested to trace out and furnish the ACRs of AEE/DEE's who got promotions as DEEs/EEs respectively in the circle/unit officers and furnish the same to this office immediately.

Further it was also informed that, if the ACRs of the employees pertaining to their previous working stations are not available in the present unit/Circles the same may be obtained from the concerned offices where they has worked previously and furnish the same to this office within one month from the date of issue of circular memo 2nd cited.

But, it is observed that, the ACRs of DEEs and above cadre are still awaited from the most of the circle/Unit offices.

In this regard all the Circle/Unit Officers are once again hereby requested to assign the above task to the respective NTPAs/concerned Superintendents with a direction to complete the above process on or before 05-12-2019 positively and furnish the ACRs of the individuals to this office otherwise action will be initiated against concerned officials as per CCA Rules.

B.Nagendra Rao,
Engineer-in-Chief (A.W.).

To,

1. All the Circle/ Unit Officer for necessary action.
2. Copy to the Dy.E.E. (Comp.) to place the circular memo in Website.
3. Copy to file.

B.Nagendra Rao
for Engineer-in-Chief (A.W.)
19/11/19