

Office of the Engineer-in-Chief (Admn. Wing)  
I & C A D Department, Telangana Hyderabad.

Circular. Memo. No. RC/ENC/D1/Seniority list of Superintendents, Dt :03.09.2019.

Sub:	Estt – Irrigation & CAD Deptt- TSMS - Review of Seniority list of superintendents and inclusion of names of certain eligible superintendents – Particulars called for – Reg.
Ref:	T.O Proceedings No RC/ENC (AW)/D3/12068040/2016, dt 31.08.2016.

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The Seniority list of Superintendents of Irrigation & CAD Department was communicated vide this office proceedings cited .It has come to the notice of this office that some of the candidates got promoted to the higher cadre i.e Senior Assistant /Superintendents in deviation to the Service Rules. In view of the above ,it is proposed to review the Seniority list already communicated vide reference cited and also for inclusion of incumbents who were promoted as superintendents subsequently.

In view of above, all the Circle /unit officers are requested to furnish the particulars of all the superintendents working under their control in the proforma annexed to this circular by 16.09.2019 positively without fail. **The unit officers/Superintending Engineers will be personally held responsible for authenticity of the information furnished.**

If the information furnished is found false later, the concerned staff / Officers i.e Case worker to Superintending Engineer's / Unit Officer's level will be held responsible and action will be initiated as per rules.

Encl: Proforma

Sd/- B.Nagendra Rao dt 03.09.2019,  
Engineer-in-Chief(AW)

To

The Concerned Unit Officers / Superintending Engineers, I & CAD Department.

✓ Copy to the Deputy Executive Engineer (Computers) to place the same in the website

Copy to file/ stock file.

*Sune Moha*  
for Engineer-in-Chief(AW) 3/9

*AB*  
3/9

## PROFORMA


S. No	Name of the Employee	Date of Birth	Qualification at the time of appointment and Qualification at present	Caste /Category	Initial cadre /Date of Joining	Mode of appointment	Commencement / Declaration of probation in the initial cadre	Date of joining on Promotion as Senior Assistant / Senior Steno
1	2	3	4	5	6	7	8	9

Commencement /Declaration of probation in the Senior Asst cadre	Date of joining on Promotion as Superintendent	Commencement /Declaration of probation in the Supdt cadre	Present place of working		Remarks
10	11	12	13	14	15

Certified that the above particulars are verified with reference to service Book and office records and found correct.

Signature of the unit officer/Superintending Engineer

Note :The Unit officers/Superintending Engineer's will be held responsible for authenticity of the above information . If the information furnished is found false later the concerned staff from caseworker upto superintending engineer /Unit officers level will be initiated as per CCA rules.

  
 for Engineer-in-Chief(AW) 3/9  
