

**Circular Memo No. Rc/ENC/A1/3008/2018**

**Dated:15-12-2018**

**Sub:-** Presidential order- Telangana Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) Order-2018- Uploading of HRMS Data in respect of Work Charged Employees - Particulars Called for - Regarding.

**Read:** 1.GSR No. 820(E), Ministry of Home Affairs, Government of India dt: 29-08-2018.  
2. G.O. Ms. No. 124 General Administration (SPF- MC) Department dt: 30-08-2018.

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It is to inform that the Government of India vide reference 1<sup>st</sup> cited have issued orders, the Telangana Public Employment (Organization of Local Cadres and Regulation of Direct Recruitment) order 2018 (P.O 2018) and the same was republished in the Telangana Gazette vide reference 2<sup>nd</sup> cited. As per the Presidential Order 2018, the new local cadres are formulated as Two Multi Zones, Seven Zones and 31 Districts.

It is decided to upload the Information in respect of **Work Charged Employees** in Human Resource Management System. The Personal information required to be uploaded in HRMS Website in respect of all the Work Charged Employees is enclosed as Annexure to this Memo.

In this regard, all the Superintending Engineers are requested to obtain the information in the Prescribed Proforma ( Annexure enclosed) from all the existing Work Charged employees working under their control, along with supported documents such as study certificates, residential certificates etc by 31-12-2018 and keep ready with Circle office.

After collecting the above information, the Superintending Engineers shall upload the particulars of all the **Work Charged employees in HRMS Website**.

The detailed guide lines for uploading the information will be issued separately during last week of this month.

This may be treated as **“Most Urgent”**.

Sd/- B.NAGENDRA RAO, 15-12-2018,  
Engineer-in-Chief (Admn.Wing).

To

All the Superintending Engineers of Irrigation & CAD Department.  
Copy to Deputy Executive Engineer (Computers) to place in the Website.  
Copy to file/ Spare.

  
15.12.2018  
for Engineer-in-Chief (Admn.Wing).  
By  
15/12/18

