



Water and Land Management Training and Research Institute (WALAMTARI)

(A Society under Irrigation & CAD Department, Government of Andhra Pradesh)

Rajendranagar, Himayathsagar, Hyderabad – 500030, A.P.

Ph.No: 040-24006201, Fax No: 040-24006222

Website: apwalamtari.org; e-mail: dg.walamtari@gmail.com

From

Dr. K. Tirupataiah, IFS.
M.Sc,(Agril) Ph.D.,(IARI)
Director General
WALAMTARI

To

The All Engineers-in-Chief,
Chief Engineers &
Superintending Engineers,
Irrigation & CAD Department,
Listed Below

Lr. No. 1010/Team-1/ITC 2013/2013-14/

Date: 19.09.2013

Sir/Madam,

Sub: - WALAMTARI – ITC 2013 – One week Introductory Module Training to newly recruited AEEs (2013 Batch) from 23.09.2013 to 28.09.2013 (Slot-III) – Nominations – Requested – Reg.

- Ref: -
1. G.O.Rt.No.859, I&CAD (CAD IV) Dept., dt. 17.08.1992.
 2. Government Memo. No. 63026 {CAD IV (1)} 193 dt. 24.01.1994
 3. G.O.Ms.No.32 I & CAD (Service-IX) Dept., dt. 12.04.2010.
 4. T.O. Lr. No. 1010/Team-1/ITC 2013/2013-14/ Date: 05.08.2013 addressed to ENC(AW).
 5. ENC(AW) Circular Memo No. RC/ENC/EE/DEE HRD/AEE/2013 Dt: 17.08.2013.

Induction Training Course(ITC) to newly recruited Assistant Executive Engineers (2013 Batch) of Irrigation & CAD Department is made mandatory vide reference 1st and 2nd cited. The newly recruited AEEs shall have to undergo, immediately after appointment, an ITC vide reference 3rd cited.

As you are aware, WALAMTARI has prepared a One Week Introductory Module Training for the newly recruited Assistant Executive Engineers (2013 Batch) as part of a 3 month ITC. The Introductory Module for Slot-III (Group – VIII) is scheduled from 23.09.2013 to 28.09.2013 at WALAMTARI, Hyderabad. The names of newly recruited AEEs drafted for this Group - VIII are enclosed in Annexure. Please depute them for the training without fail.

In this connection, please inform the newly recruited AEEs listed in the Annexure the following points:

1. This one week Introductory Module Training is a fully residential programme.

(P.T.O)

2. They should report at WALAMTARI Hostel by 22.09.2013 A.N. There is a bus facility provided by the Institute from Jalasoudha building, Errumanzil at 11.00 A.M & 04.00 P.M on 22.09.2013.
3. They will be relieved only after 07.00 PM on the last day of the course i.e., 28.09.2013. They should book return tickets accordingly.
4. Advise them to bring scientific calculators.
5. They shall bring along with them the details of activities undergone by them since their date of joining in the format attached.

Sl.No	Date	Activity undertaken	Learning points
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Example:

1	10.08.2013	Meeting EE	Learnt about the structure of Division, Role of AEE
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For any further clarifications you may please contact Sri. G.Madan Mohan Reddy, Course Director, Mobile: 8008201045, E-Mail Address: eehwalamtari@gmail.com or Sri. M.Sachin Dutt, Course Coordinator, Mobile: 9908080977.

Encl:-Annexure

Yours faithfully,
Sd/- 19.09.2013
Dr. K.Tirupataiah, IFS
Director General
WALAMTARI

Copy to:

1. The Engineer-in-Chief(AW), 1st Floor, Jalasoudha, Errum Manzil, Hyderabad-82 for information.
2. The Chief Engineer (HRD), 1st Floor, Jalasoudha, Errum Manzil, Hyderabad-82 for information.
3. Director (Engg & Adm), WALAMTARI for information
4. Director (A&R), WALAMTARI for information.
5. Sri. G.Madan Mohan Reddy, Course Director, WALAMTARI for information and necessary action.
6. The Administrative Officer, WALAMTARI for information and necessary action.
7. The Training Wing, WALAMTARI for information and necessary action.

Annexure to Letter No 1010/Team -1/ ITC 2013/2013-14 Dt: 19/09/2013

One Week Introductory Module Training from 23.09.2013 to 28.09.2013

Slot - III & Group - VIII

Venue: Main Auditorium, WALAMTARI

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
1	B NARESH KUMAR	12/8/2013	9948699489	Alimineti Madhava Reddy Project Circle-1, G.V. Gudem, Nalgonda
2	V JAGADEESH BABU ANNEPU	12/8/2013	9052290288	BRRVP Circle, Srikakulam
3	P KRISHNA KISHORE	12/8/2013	9603380886	
4	MALAYALA SIVARAM KAPIL	12/8/2013	9951966464	
5	DAGGIRALA RAJANI	12/8/2013	7396640454	Construction Circle (Pulla Subbaiah Veligonda Project), Ongole
6	N BALAKRISHNA	12/8/2013	9966160416	Construction Circle-3, Kadapa
7	KALASAPATI USHA VARUN	12/8/2013	7799223227	
8	K ANIL VENKATA NAG	12/8/2013	9701769511	
9	BATHALAPALLI LAVANYA	12/8/2013	7702070024	
10	NALINIKANTH JAKKU	12/8/2013	8374449902	Godavari Valley Circle 4 L.M.D Colony, Karimnagar
11	M PRASAD	12/8/2013	8465897410	Godavari Valley Circle I SRSP Pochampad
12	M SUNITHA	12/8/2013	9989585855	Handri Neeva Sujala Sravanthi Circle -1, Kurnool
13	N FAHEEM TAZ	12/8/2013	9885650914	
14	M YOGENDER SINGH	12/8/2013	9030586050	HL&WBM, Secunderabad
15	TRICHI KEERTHANA	12/8/2013	9951101056	
16	SRINIVAS GOPISETTI	12/8/2013	9000881576	Irrigation Circle, Dowlaiswaram
17	MANGA DEVI AKULA	12/8/2013	9491214972	

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
18	SREEDHAR B	12/8/2013	9908267607	Irrigation Circle, Kurnool
19	GANDIKOTA SUBBARAO	12/8/2013	9823717220	
20	NEMAKALLU PALLAVI	12/8/2013	8099948683	
21	SUHASINI	12/8/2013	8297595798	Irrigation Circle, Sangareddy
22	S SANTHOSHINI	12/8/2013	9000205197	
23	KOLUSU SANKAR	15/08/2013	9493038381	Irrigation Circle, Bobbili
24	THOTADA VIJAY SIMHA	16/08/2013	9652206374	
25	S RAJENDRA PRASAD	16/08/2013	7207182109	
26	SAMBANA PADMA BHARATH	16/08/2013	9441956771	
27	DWARAPUREDDI V SWATHI	16/08/2013	9703943989	
28	SANTHOSH KUMAR E	16/08/2013	9533195609	
29	SANKARA RAO BURADA	16/08/2013	9491326612	
30	K VENKATA LAVANYA	12/8/2013	9490842608	Irrigation Circle, Chittoor
31	D REKHA	12/8/2013	9790942887	
32	O BHARATH KUMAR REDDY	12/8/2013	9966121471	
33	PEERA S	12/8/2013	9502327242	
34	P S BHASKAR RAJEEV	12/8/2013	9885877840	
35	VULLAKULA LAKSHMI TEJA	12/8/2013	9490332410	Irrigation Circle, Eluru
36	V V SATYANARAYANA BASWA	12/8/2013	9908660854	
37	NAGA TULASI KOVVURI	12/8/2013	8179797909	
38	MATTE ARUN KUMAR	12/8/2013	7569841302	

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
39	N V LAKSHMISANTHI M	12/8/2013	9491353389	Irrigation Circle, Eluru
40	ABDUL KAREEM	12/8/2013	9177366262	
41	DUBA RAKESH	12/8/2013	8977311761	
42	RAMBABU CHANDAVARAPU	12/8/2013	9885811734	Irrigation Circle, Guntur
43	HARI BABU GANJI	12/8/2013	7799828186	
44	PATTEM V S NAGESWARA RAO	12/8/2013	9705796572	
45	DEEPTHI RAGHAVAN	12/8/2013	9581364939	Irrigation Circle, Nellore
46	JAVEED SHAIK	12/8/2013	9550798343	
47	THEERDHALA SRIDHAR RAO	12/8/2013	8096544427	
48	V SANDHYA VANDANA	12/8/2013	9949348680	

Sd/- 19.09.2013
Director General
WALAMTARI



**WATER AND LAND MANAGEMENT TRAINING AND RESEARCH INSTITUTE
(WALAMTARI)
Himayathsagar, Rajendranagar, Hyderabad-500030**



**One week Introductory Module Training to Assistant Executive Engineers (2013 Recruittees)
of I & CAD Dept. Govt. of A.P. as a part of 3-month Induction Training Course (ITC)
from 23.09.2013 to 28.09.2013**

Venue: WALAMTARI, Hyderabad

Objectives of Introductory Training Module:

At the end of this training module, the participants will be able to:

1. Explain the present scenario of water resources in India and Andhra Pradesh including the concept of interstate water problems.
2. Describe the history of the dept., basic structure, set up, criteria for dividing major/medium/minor projects and hierarchy of the I & CAD Department.
3. Narrate the role and job chart of an AEE
4. Explain the leave entitlements, requirements for probation declaration, is pay details with deductions, income tax returns, service register opening etc.
5. Describe important aspects of the A.P. Conduct rules, different service rules, pay and allowance admissible to AEEs
6. Explain how to use SSR and Prepare different types of estimates
7. Explain the precautions to be taken during execution of works, recording handling the measurement book and quality of civil works, etc.
8. Describe the Code of ethics in professional life, Positive attitude in daily life, and communication skills etc

(Please Turn Over for Session Plan)

Session Plan

Venue: WALAMTARI

Time Date & Day	08.15AM to 09.30 AM	09.30 AM to 10.45 AM*	11.00 AM to 12.15 PM	12.15 PM to 01.30 PM**	02.30 PM to 03.45 PM*	04.00 PM to 05.15 PM
16.09.2013 Monday	Registration Course Overview	Introduction to I & CAD Dept., Setup & Mandate G.Surender, EE(H) (9866661315)	Overview of Water Resources and its Development in India & Andhra Pradesh Dr. K.Tirupataiah, IFS, DG (9866661322)	Role & Job Chart of AEE and Role of Supervising Officer G.Madan Mohan Reddy (8008201045)	Inaugural session	
17.09.2013 Tuesday	Recap	Feasibility and DPR, Investigation and Preparation of Estimates - Introduction to Standard Data & SoR V.Prathima, DEE ((8498013217))	Preparation of Estimates – Examples & Exercises V.Prathima, DEE (8498013217)	APFMIS Act, Structure of WUAs /DCs/PCs, and Roles & Responsibilities of Competent Authority G.Surender, EE(H) (9866661315)		
18.09.2013 Wednesday	Recap	Markout Guidelines; Registers & Records to be maintained on Works & at Section level G.Madan Mohan Reddy,EE (9949993265)	Field Exercise on L.F.Book & Markout K.Narayana Reddy, DEE (7702999810); B.Haritha Devi, DEE (9949441328); A.Laxmi,DEE (8008403799) P.Shanker Prasad, AEE, (9866019774); P.Shalini, AEE (800820104)	Contract Systems including EPC Contract System & Tender Procedures K.Prakash ENC(Retd.) (8179823145)	Quality Monitoring of Works including Records to be maintained on Quality Control G. Madan Mohan Reddy, Consultant (8008201045)	
19.09.2013 Thursday	Recap	M.Book, L.F.Book & Bill Preparation P.Shalini, AEE (8008201046)	Field Exercise on Measurements K.Narayana Reddy, DEE (7702999810); B.Haritha Devi, DEE (9949441328); A.Laxmi,DEE (8008403799) P.Shanker Prasad, AEE, (9866019774); P.Shalini, AEE (800820104)	Preparation of Work Bills - Examples & Exercises P.Shalini, AEE (8008201046)		
20.09.2013 Friday	Recap	Over view of Deign of irrigation structures Mohan Kumar,EE,CDO (8019038489)	Opening of Service Register, Probation, Leave entitlement, Pay and Allowances & Income Tax M.A.Farookhi, Consultant (7702999280)	Conduct Rules, ACB, Vigilance,RTI Act M. Satyanarayana Rao, J.D, ACB(Retd) (99499 88006)	Participatory Development Model & RTI Act Dr.K.Tirupathaih DG,WALAMTARI (9866661322)	
21.09.2013 Saturday	Recap	File Management; Noting & Drafting Skills M.Siva Prasad 8142384852		Test	Feedback & Valedictory	

*Tea: 10.45 AM, 3.45 PM; **Lunch: 01.30 PM to 02.30 PM

Course Director: .

Course Co-ordinator:

Asst. Course Co-ordinator:

G.Surender
Director ITC
WALAMTARI

Dr.K.Tirupataiah, IFS
Director General
WALAMTARI



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Dr. K. Tirupataiah, IFS.
M.Sc,(Agril) Ph.D.,(IARI)
Director General
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To
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Lr. No. 1010/Team-1/ITC 2013/2013-14/ Date: 19.09.2013

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1	10.08.2013	Meeting EE	Learnt about the structure of Division, Role of AEE
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For any further clarifications you may please contact Sri. V.R.S.Sarma, Course Director, Mobile: 9949441325, E-Mail Address: eehwalamtari@gmail.com or Smt. A.Laxmi, Course Coordinator, Mobile: 8008403799.

Encl:-Annexure

Yours faithfully,
Sd/- 19.09.2013
Dr. K.Tirupataiah, IFS
Director General
WALAMTARI

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2. The Chief Engineer (HRD), 1st Floor, Jalasoudha, Errum Manzil, Hyderabad-82 for information.
3. Director (Engg & Adm), WALAMTARI for information
4. Director (A&R), WALAMTARI for information.
5. Sri.V.R.S.Sarma, Course Director, WALAMTARI for information and necessary action.
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Annexure to Letter No 1010/Team -1/ ITC 2013/2013-14 Dt: 19/09/2013

One Week Introductory Module Training from 23.09.2013 to 28.09.2013

Slot - III & Group - IX

Venue: Class Room-1, WALAMTARI

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
1	Y VIJAY KUMAR	12/8/2013	9290008108	Irrigation Circle,, Nizamabad
2	HEMANTH KUMAR SEETHALAPU	12/8/2013	9966055185	Irrigation Circle,, Ongole
3	TAMMA PRASAD	12/8/2013	8500085495	
4	NARESH KUMAR PERUMALLA	12/8/2013	9908066662	
5	CHAVALA SIVA RAMA KRISHNA	12/8/2013	9704141436	
6	AKULA DEVENDRA	12/8/2013	9490178706	
7	MOHAN SUDHEER KUMAR NARRA	12/8/2013	9491896618	
8	DEEPAK ATHOTA	15/08/2013	9550534524	
9	JAYADEEP SEELAM	12/8/2013	7396715102	
10	VENKATESWARA RAO K	12/8/2013	9966008775	
11	MEDISETTI RAVITEJA	12/8/2013	9494307712	
12	REJETI MANJARI	12/8/2013	9966161816	Irrigation Circle, Visakhapatnam
13	MOHAMMED ABDUL AZEEZ	12/8/2013	8121418433	IFFCC-II LMD Colony, Karimnagar
14	RAVIKANTH A	12/8/2013	7306464121	
15	MANOHAR SANKOJU	12/8/2013	9908008989	
16	GNANA DEEPTHI PARSA	12/8/2013	8886440231	
17	G SRAVAN KUMAR REDDY	12/8/2013	7799033080	
18	LINGANABOINA RAVI KUMAR	12/8/2013	9703034844	Irrigation Circle, Warangal
19	RANI DANDEMPALLI	16/08/2013	9652551228	
20	MUD SRIKANTH	16/08/2013	9966606838	

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
21	JOHN KARUN MANDAPALLI	12/8/2013	9963063567	ISPP Camp Office, Hyderabad
22	MUTHURAM REDDY POLEPALLY	12/8/2013	9052341777	J.Chokka Rao Godavari Lift Irrigation Project Circle (Godavari Lift Irrigation), Warangal
23	KARUMANCHI VIJAYALAKSHMI	12/8/2013	9963263885	M&W Circle, Hyderabad
24	Abhilash Surapaneni	12/8/2013	9700245145	
25	LAKSHMI NARAYANA K	12/8/2013	9490489257	Nagarjuna Sagar Dam Circle, Hill Colony, Nagarjunasagar
26	MERUGU JYOTHI	12/8/2013	9908860350	National Hydrology Project Circle, Hyderabad
27	PANABAKA SANKARA CHARI	10/8/2013	9866026001	NSJC O&M Circle, Lingamgunta
28	TAMMISETTI SIVAIAH	10/8/2013	9966018984	
29	LINGISETTY DIVYA BHARATHI	12/8/2013	9014058381	
30	CHIMATA RAMANJANEYULU	12/8/2013	9963243263	
31	GOTTPATY NEELIMA	12/8/2013	9292050392	
32	S IMRAN	15/08/2013	9959870687	NTR Telugu Ganga Project Circle, Kadapa
33	KONDALA RAYUDU MUMMADI	16/08/2013	9912791858	
34	MUTTARASU PRASANTHA KUMAR	16/08/2013	8897623421	
35	SHASHIKANTH C	12/8/2013	9885229424	P & M Cell, Hyderabad
36	D JAGATHPRABHA	12/8/2013	9676367083	Priyadarishini Jurala Project Circle-1, Gadwal
37	RAJU PARABATHINA	12/8/2013	9989500181	Pulichintala Project Circle, Jaggaihpeta
38	KAREMPUDI L TRIVENI	12/8/2013	9618101904	
39	ERRA RAJANI	12/8/2013	9948438016	Quality Control & Inspection Circle Sri Ram Sagar Project, Warangal

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
40	ADINDLA NAGAI AH	12/8/2013	8790005969	Rajeev Sagar Project (Dummugudem Project Circle) , Tekulapally
41	PADALA SAMANTHAKAMANI	12/8/2013	9849489516	S.E. DPM, ISPP, Dowlaiswaram
42	VADDI ANANDA KIRAN	12/8/2013	9052152052	

Sd/- 19.09.2013
Director General
WALAMTARI



**WATER AND LAND MANAGEMENT TRAINING AND RESEARCH INSTITUTE
(WALAMTARI)
Himayathsagar, Rajendranagar, Hyderabad-500030**



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21.09.2013 Saturday	Recap	File Management; Noting & Drafting Skills M.Siva Prasad 8142384852		Test	Feedback & Valedictory	

*Tea: 10.45 AM, 3.45 PM; **Lunch: 01.30 PM to 02.30 PM

Course Director: .

Course Co-ordinator:

Asst. Course Co-ordinator:

G.Surender
Director ITC
WALAMTARI

Dr.K.Tirupataiah, IFS
Director General
WALAMTARI



Water and Land Management Training and Research Institute (WALAMTARI)

(A Society under Irrigation & CAD Department, Government of Andhra Pradesh)

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Ph.No: 040-24006201, Fax No: 040-24006222

Website: apwalamtari.org; e-mail: dg.walamtari@gmail.com

From
Dr. K. Tirupataiah, IFS.
M.Sc,(Agril) Ph.D.,(IARI)
Director General
WALAMTARI

To
The All Engineers-in-Chief,
Chief Engineers &
Superintending Engineers,
Irrigation & CAD Department,
Listed Below

Lr. No. 1010/Team-1/ITC 2013/2013-14/

Date: 19.09.2013

Sir/Madam,

Sub: - WALAMTARI – ITC 2013 – One week Introductory Module Training to newly recruited AEEs (2013 Batch) from 23.09.2013 to 28.09.2013 (Slot-III) – Nominations – Requested – Reg.

Ref: - 1. G.O.Rt.No.859, I&CAD (CAD IV) Dept., dt. 17.08.1992.
2. Government Memo. No. 63026 {CAD IV (1)} 193 dt. 24.01.1994
3. G.O.Ms.No.32 I & CAD (Service-IX) Dept., dt. 12.04.2010.
4. T.O. Lr. No. 1010/Team-1/ITC 2013/2013-14/ Date: 05.08.2013 addressed to ENC(AW)
5. ENC(AW) Circular Memo No. RC/ENC/EE/DEE HRD/AEE/2013 Dt: 17.08.2013

Induction Training Course(ITC) to newly recruited Assistant Executive Engineers (2013 Batch) of Irrigation & CAD Department is made mandatory vide reference 1st and 2nd cited. The newly recruited AEEs shall have to undergo, immediately after appointment, an ITC vide reference 3rd cited.

As you are aware, WALAMTARI has prepared a One Week Introductory Module Training for the newly recruited Assistant Executive Engineers (2013 Batch) as part of a 3 month ITC. The Introductory Module for Slot-III (Group – X) is scheduled from 23.09.2013 to 28.09.2013 at WALAMTARI, Hyderabad. The names of newly recruited AEEs drafted for this Group - X are enclosed in Annexure. Please depute them for the training without fail.

In this connection, please inform the newly recruited AEEs listed in the Annexure the following points:

1. This one week Introductory Module Training is a fully residential programme.

(P.T.O)

2. They should report at WALAMTARI Hostel by 22.09.2013 A.N. There is a bus facility provided by the Institute from Jalasoudha building, Errumanzil at 11.00 A.M & 04.00 P.M on 22.09.2013.
3. They will be relieved only after 07.00 PM on the last day of the course i.e., 28.09.2013. They should book return tickets accordingly.
4. Advise them to bring scientific calculators.
5. They shall bring along with them the details of activities undergone by them since their date of joining in the format attached.

Sl.No	Date	Activity undertaken	Learning points
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Example:

1	10.08.2013	Meeting EE	Learnt about the structure of Division, Role of AEE
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For any further clarifications you may please contact Sri. B.V.Krishna Reddy, Course Director, Mobile: 9866661323, E-Mail Address: eehwalamtari@gmail.com or Smt. K.Sandhya Rani, Course Coordinator, Mobile: 7702999856.

Encl:-Annexure

Yours faithfully,
Sd/- 19.09.2013
Dr. K.Tirupataiah, IFS
Director General
WALAMTARI

Copy to:

1. The Engineer-in-Chief(AW), 1st Floor, Jalasoudha, Errum Manzil, Hyderabad-82 for information.
2. The Chief Engineer (HRD), 1st Floor, Jalasoudha, Errum Manzil, Hyderabad-82 for information.
3. Director (Engg & Adm), WALAMTARI for information
4. Director (A&R), WALAMTARI for information.
5. Sri. B.V.Krishna Reddy, Course Director, WALAMTARI for information and necessary action.
6. The Administrative Officer, WALAMTARI for information and necessary action.
7. The Training Wing, WALAMTARI for information and necessary action.

Annexure to Letter No 1010/Team -1/ ITC 2013/2013-14 Dt: 19/09/2013

One Week Introductory Module Training from 23.09.2013 to 28.09.2013

Slot - III & Group - X

Venue: Class Room-2, WALAMTARI

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
1	KESAVA N K CHAITANYA G	12/8/2013	9951181814	ISHW, Dowlaiswaram
2	PARAMANANDAM UMMADI	12/8/2013	9704072453	
3	SUSMITHA TANEERU	12/8/2013	9642176935	
4	SRIKANTH DIVVALA	12/8/2013	9959737062	
5	MOHINI ROOPA SURISSETTY	12/8/2013	7569757905	ISPP LMC, Tuni
6	RANI DWARAPUDI	12/8/2013	7842588108	
7	PRADEEP KUMAR BIKKAVOLU	12/8/2013	9959856351	
8	BEERA M CHANDRA SEKHAR	12/8/2013	9951183225	
9	SHANTHIPRIYA PAMARTHI	15/08/2013	8978741344	ISRMC, Eluru
10	VAGIRALA CHANDRA SEKHAR	12/8/2013	9885158239	
11	NADENDLA HARSHINI	12/8/2013	9704305368	
12	ASWA NIHARIKA SISTA	12/8/2013	9030301848	
13	SOMISETTY NAGADEEPA	12/8/2013	9849460305	S.K.D.GNSS Circle, Kadapa
14	RAJESH GODISALA	8/8/2013	9959722445	SE Designs Circle(Pranahitha Chevella), Hyderabad
15	S SUJATHA RANI	12/8/2013	9849151940	
16	NARSIMULU PAKA	12/8/2013	9949411018	
17	K YADAGIRI NARSIMHA	12/8/2013	9704891686	
18	NAGARAJU LAKUMALLA	12/8/2013	8464066816	
19	HARITHA VISAVARAM	12/8/2013	9949753430	
20	K SANDHYA	16/08/2013	7702939990	

S.No	Candidate Name	Date of Joining	Contact Number	Circle Name
21	ANNAIAHGARI GOWTHAM	16/08/2013	9493881972	SE, Designs & QC, Hyderabad
22	BASETTY VENKATASIVA	16/08/2013	9550664348	
23	GONJI KRISHNAIAH	12/8/2013	9160442009	Somasila Link Canal & Swarnamukhi Barrage, Nellore
24	RAJESWARA RAO KANNA	16/08/2013	9703131504	
25	RENANGI SIRISHA	12/8/2013	9703035050	Somasila Project Circle, Nellore
26	CHIDAMBARAM MADHAVA RAO	12/8/2013	9493055835	
27	K SREEVARDHAN	12/8/2013	9959765833	
28	KARTHAM KARTHEEK REDDY	12/8/2013	8374917789	
29	M D ANANDA BABU	12/8/2013	8106654364	SRBC-II Nandyal
30	KALPANA	16/08/2013	9440488197	
31	GANGADHAR RAO VEMURI	12/8/2013	7382846549	Sripada Rao Sagar Project Circle, Mancherial
32	GAJENDRA PRASAD O	12/8/2013	9676848075	TGP & GNSS Circle Srikalahasti @ Tirupathi
33	REKHA K	12/8/2013	9160997913	
34	K PRASANTH	12/8/2013	9440932892	
35	D CHENDRAMOHAN	12/8/2013	8374171148	
36	N CHANDRAKALA	12/8/2013	9490419388	
37	M BHAGYA SREE	12/8/2013	9441928173	TGP Circle, Nandyal
38	SWETHA D	12/8/2013	9030650346	Chief Engineer(IS&WR), Hyderabad
39	PAREPALLI SARVANI	12/8/2013	9493448360	CE, Nagarjuna Sagar Project, Nagarjunasagar
40	SREEDEVI THANGUDU	16/08/2013	9177241197	CE, North Coast

Sd/- 19.09.2013
Director General
WALAMTARI



**WATER AND LAND MANAGEMENT TRAINING AND RESEARCH INSTITUTE
(WALAMTARI)
Himayathsagar, Rajendranagar, Hyderabad-500030**



**One week Introductory Module Training to Assistant Executive Engineers (2013 Recruittees)
of I & CAD Dept. Govt. of A.P. as a part of 3-month Induction Training Course (ITC)
from 23.09.2013 to 28.09.2013**

Venue: WALAMTARI, Hyderabad

Objectives of Introductory Training Module:

At the end of this training module, the participants will be able to:

1. Explain the present scenario of water resources in India and Andhra Pradesh including the concept of interstate water problems.
2. Describe the history of the dept., basic structure, set up, criteria for dividing major/medium/minor projects and hierarchy of the I & CAD Department.
3. Narrate the role and job chart of an AEE
4. Explain the leave entitlements, requirements for probation declaration, is pay details with deductions, income tax returns, service register opening etc.
5. Describe important aspects of the A.P. Conduct rules, different service rules, pay and allowance admissible to AEEs
6. Explain how to use SSR and Prepare different types of estimates
7. Explain the precautions to be taken during execution of works, recording handling the measurement book and quality of civil works, etc.
8. Describe the Code of ethics in professional life, Positive attitude in daily life, and communication skills etc

(Please Turn Over for Session Plan)

Session Plan

Venue: WALAMTARI

Time Date & Day	08.15AM to 09.30 AM	09.30 AM to 10.45 AM*	11.00 AM to 12.15 PM	12.15 PM to 01.30 PM**	02.30 PM to 03.45 PM*	04.00 PM to 05.15 PM
16.09.2013 Monday	Registration Course Overview	Introduction to I & CAD Dept., Setup & Mandate G.Surender, EE(H) (9866661315)	Overview of Water Resources and its Development in India & Andhra Pradesh Dr. K.Tirupataiah, IFS, DG (9866661322)	Role & Job Chart of AEE and Role of Supervising Officer G.Madan Mohan Reddy (8008201045)	Inaugural session	
17.09.2013 Tuesday	Recap	Feasibility and DPR, Investigation and Preparation of Estimates - Introduction to Standard Data & SoR V.Prathima, DEE (8498013217)	Preparation of Estimates – Examples & Exercises V.Prathima, DEE (8498013217)		APFMIS Act, Structure of WUAs /DCs/PCs, and Roles & Responsibilities of Competent Authority G.Surender, EE(H) (9866661315)	
18.09.2013 Wednesday	Recap	Markout Guidelines; Registers & Records to be maintained on Works & at Section level G.Madan Mohan Reddy,EE (9949993265)	Field Exercise on L.F.Book & Markout K.Narayana Reddy, DEE (7702999810); B.Haritha Devi, DEE (9949441328); A.Laxmi,DEE (8008403799) P.Shanker Prasad, AEE, (9866019774); P.Shalini, AEE (800820104)		Contract Systems including EPC Contract System & Tender Procedures K.Prakash ENC(Retd.) (8179823145)	Quality Monitoring of Works including Records to be maintained on Quality Control G. Madan Mohan Reddy, Consultant (8008201045)
19.09.2013 Thursday	Recap	M.Book, L.F.Book & Bill Preparation P.Shalini, AEE (8008201046)	Field Exercise on Measurements K.Narayana Reddy, DEE (7702999810); B.Haritha Devi, DEE (9949441328); A.Laxmi,DEE (8008403799) P.Shanker Prasad, AEE, (9866019774); P.Shalini, AEE (800820104)		Preparation of Work Bills - Examples & Exercises P.Shalini, AEE (8008201046)	
20.09.2013 Friday	Recap	Over view of Deign of irrigation structures Mohan Kumar,EE,CDO (8019038489)	Opening of Service Register, Probation, Leave entitlement, Pay and Allowances & Income Tax M.A.Farookhi, Consultant (7702999280)	Conduct Rules, ACB, Vigilance,RTI Act M. Satyanarayana Rao, J.D, ACB(Retd) (99499 88006)	Participatory Development Model & RTI Act Dr.K.Tirupathaih DG,WALAMTARI (9866661322)	
21.09.2013 Saturday	Recap	File Management; Noting & Drafting Skills M.Siva Prasad 8142384852		Test	Feedback & Valedictory	

*Tea: 10.45 AM, 3.45 PM; **Lunch: 01.30 PM to 02.30 PM

Course Director: .

Course Co-ordinator:

Asst. Course Co-ordinator:

G.Surender
Director ITC
WALAMTARI

Dr.K.Tirupataiah, IFS
Director General
WALAMTARI