

IMMEDIATE

Office of the Engineer-in-Chief (Admn. Wing)
Irrigation & C A D Dept, Errum Manzil, Hyderabad

Circular Memo No RC/ENC/L1/Annual/2941-1/2013

Dated: 11-09-2013

Sir,

Sub: Estt., - Irrigation & CAD Dept. – APIES submission of Annual Confidential Reports of EEs/SEs/CEs/ -further instructions issued-Req-Reg.

Read:- T.O circular memo No:RC/ENC/L1/Annual/2941/2013
Dt:21.03.2013.

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In the reference read above instructions has been issued to all the Circle/Unit officers regarding submission of the ACRs and informed that Annual Confidential Reports of all Engineers from the category of Assistant Engineer to Chief Engineers for the year 2012-13 (01-04-2012 to 31-03-2013) have to be submitted by 30th April of every year as per the proforma A – Part – I and Part – II.

In the above circular it was also mentioned that writing of Annual Confidential Reports of all Engineers has been taken up as special drive and it should be completed as per the time frame fixed above. They were also requested to submit the list of the defaulters by 1st May to enable this office to take further necessary action and this may be treated as urgent and any slackness or delay will be viewed seriously.

All the Circles/Unit Officers are here by once again requested to ensure that all the Annual Confidential Reports of the AEs/AEEs/DEEs are maintained in full shape at their level and also requested to list out the names of AEs/AEEs/DEEs whose Confidential Reports are not received from the concerned to their Circle/Units immediately and mention and placed the defaulters list in the website with in one week without fail.

L. Narayan Reddy ,
Engineer-in-Chief(A.W)

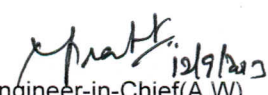
To,

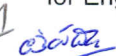
All the Superintending Engineers ,

Copy to all Engineers-in-chief and Chief Engineers with a similar request.

Copy to D.E.E. (Computers) to place the above circular in the website immediately.

Copy to file.


for Engineer-in-Chief(A.W)

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12/9/13