

**GOVERNMENT OF TELANGANA
IRRIGATION & CAD DEPARTMENT**

From
Sri.J.Vijaya Prakash, B.Tech
Engineer-in-Chief (Admn),
Irrigation & CAD Department,
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To
All the Chief Engineer's,
I&CAD Dept., Telangana.

Lr.No.RC/ENC(AW)/ADA/AEE2/Misl

Dt.26-03-2016

Sir,

Sub:- Establishment –I&CAD Department—Employees Staying at
Headquarters -Regarding

Ref:- Arising

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It is observed by the undersigned that most of the staff are not residing at their headquarters of the Sub Divisions/Divisions/Circles/Units thereby causing much inconvenience to the higher authorities in their day to day activities and badly reflecting on the process of LA and progress of work.

In light of the targets fixed by the Government and to achieve them, it is hereby directed that all the staff working under Sub Divisions/Divisions/Circles/Units must stay in the headquarters. All the Superintending Engineers and Executive Engineers are requested to obtain residential proof of all the staff members. All the Superintending Engineers and Executive Engineers are requested not to claim HRA in respect of employees those who do not stay at Headquarters. If any lapse is observed in this regard, the concerned Drawing & Disbursing officers shall be made responsible.

All the Chief Engineers, Superintending Engineers of I&CAD Department are requested to take necessary action accordingly.

Yours faithfully

Sd/- J.VijayaPrakash Dt.26.03.2016
Engineer-in-Chief (AW)
I&CAD Department


28/03/2016
For Engineer-in-Chief (AW)

✓ Copy to Deputy Executive Engineer (Computers) to place in the Website.