

**Office of the Engineer-in-Chief (Administrative Wing).
Irrigation & C A D Department, Errum Manzil, Hyderabad.**

Circular Memo. No .Rc/ENC/AW/G2/Supdt./2020

Dated:06-03-2020

Sub: Loans and Advances - Sanction of House Building Advance - Instructions - Issued.

Ref: 1. G.O.Ms.No.27, Fin. & Plg. (FW.A & L) Dept., Dt:07.02.1996

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The attention of the Circle / Unit Officers are invited to the Subject read above and they are informed that, it has been came to the notice of the undersigned that the House Building Advances are being drawn fraudulently by some of the employees by submitting the false report of the Gazetted Officer.

It is the responsibility of the sanctioning authority to ensure that prompt follow up action is taken up in completing the formalities by the loanees, after sanctioning the advance and also ensure that action is taken against the defaulters who has misused the amount and who fails to complete the formalities in time, according to the rules.

Further it is informed that as per the Rule 8 (d) of House Building Loan Rules "The construction of the house / flat shall be completed within the time allowed as per sub-rule (b) above and the loanee shall submit the utilisatoin certificate and completion report from the competent authority not lower in the rank of the Deputy Executive Engineer (Civil) working in the Government Departments.

In view of the above it is requested to get inspected the site and furnish his inspection report, before sanctioning the subsequent installments from the Gazetted Officers not below the rank of Deputy Executive Engineer (Civil) of the concerned Division / Circle / Unit where the House Building Advance loanee is working. At an later date if it is noticed that the HBA's subsequent installments were drawn fraudulently, then the responsibility shall be fixed on the Gazetted Officer and necessary action shall be initiated against him as per the Rules in force.

The above instructions shall be followed scrupulously and if any further deviations are noticed, it will be viewed seriously.

Sd/- B. Nagendra Rao, dt:06.03.2020
Engineer-in-Chief(Admin.Wing)

To

All the Circle/Unit Officers of this deparment.

Copy to the Engineer-in-Chief(I.W.), Irrigation & C A D Department, Hyderabad.

✓ Copy to all Engineer-in-Chief's / Chief Engineer's / Superintending Engineer's through respective mails.

Copy to the Deputy Executive Engineer (Computers) of this office for placing the same on official web site.

Copy to file.


for Engineer-in-Chief(Admin.Wing) 7/3/20.
