

Reminder

Office of the Engineer-in-Chief(AW), Telangana
Irrigation &CAD Dept., Errum Manzil, Hyderabad.

Circular. Memo.No. RC/E.N.C/I2/07126/2019-1

Dt:- 13 - 09-2019

- Read:-1) T.O.Proc.No. RC/E.N.C./P2/07126/06 Dt:- 16-01-2012
2) Circular Memo.No. RC/E.N.C./I2/07126 Dt:- 22-11-2017.
3) T.O.Circular No. RC/ENC/L1/Annual/2941-1/2013 Dt:- 6-2-13
4) T.O.Circular.Memo.No. RC/ENC/F3/15071025/2017 Dt:- 14-02-17
5) T.O. Circular Memo.No.RC/E.N.C/I2/07126/2019 Dt:- 18 - 07-2019

Sub:- T.S.E.S.-Irrigation & CAD Department-Furnishing of Annual Property Returns of DEE's and above cadre and Annual Confidential Reports of DEE's and above cadre-certain Instructions –Issued-Reg.

The attention of the Circle/Unit Officers is invited to the reference 5th cited, where in it was requested to trace out and furnish the Annual Property Returns and Annual Confidential Reports of AEE's/DEE's who got promotions as DEE's/EE's respectively in the circle/unit offices and furnish the same to this office immediately.

Further it was also informed that, if the Annual Property Returns and Annual Confidential Reports of the employees pertaining to their previous working stations are not available in the present unit/circles the same may be obtained from the concerned offices where they has worked previously and furnish the same to this office within one month from the date of issue of circular memo 5th cited.

But, it is observed that, the Annual Property Returns and Annual Confidential Reports of DEE's and above cadre are still awaited from most of the Circle/Unit Offices.

In this regard all the Circle/Unit Officers are once again hereby requested to assign the above task to the respective NTPA's & concerned Superintendent's with a direction to complete the above process on or before **30-09-2019** positively and furnish the APR's/ACR's of the individuals to this office otherwise action will be initiated against concerned official as per CCA Rules.

B.Nagendra Rao
Engineer-in-Chief(AW)

To

- 1)All the Circle/Unit Officers for information and necessary action.
- ✓2)Copy to DY.EE Computers to place in the Irrigation web site.
- 3) Copy to file.

for Engineer-in-Chief(AW)
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