

Office of the Engineer-in-Chief(A.W.)
Irrigation & CAD Dept, Errumanzil, T.S.,Hyderabad.

Circular Memo. No. RC/ENC/D2/18122018/2018

Dated: 02 -01-2019.

Read:- T.O.Circular Memo.No.RC/ENC/C2/17051414/2017, dt:-10/05/2017.

Sub:- Estt. – I & CAD Deptt. – No Objection Certificate to obtain VISA and to visit abroad –
Certain Instructions – Regarding.

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The attention of all the Unit/Circle officers is invited to the reference read above, wherein it was instructed to furnish the representations regarding issue of No Objection Certificate to obtain VISA and permission to visit abroad well in advance i.e, a month before the scheduled date , through proper channel in complete shape.

It is noticed by the undersigned, that inspite of the above instructions, certain requests for issue of NOC to obtain VISA and permission to visit abroad are being forwarded by Unit/Circle officers within a week of scheduled date and the applicants are approaching this office for immediate action in the matter. The above action of Unit/Circle officers is viewed seriously.

It is directed to furnish the applications of staff requesting NOC to obtain VISA and permission to visit abroad working under their control in complete shape hereafter, as per the instructions in this office Circular Memo dt:-10/05/2017 failing which such requests will be rejected duly initiating disciplinary action against the Unit/Circle officers from whom the applications are received .

Sd/- B.Nagendra Rao,
dt:-02/01/2019
Engineer-in-Chief(A.W.)

TO

All Unit/Circle officers of I & CAD Dept, Telangana

Copy to Superintendent B-Section of this office for information and necessary action.

Copy to Superintendent C-Section of this office for information and necessary action.

Copy to Dy.EE(Computers), O/o ENC(AW),Hyderabad for necessary action.

Copy to file

Sume Mahab
for Engineer-in-Chief(A.W.) 3/1

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