

Circular Memo No. Rc/ENC/I(1)/2072/2018

Dated: 19-06-2018

Sub:- PRC - Furnishing of information relating to pay and allowances attached to different categories of posts in the existing scale of pay- Regarding.

Read: 1. First pay revision commission, Govt. of Telangana
Lr.No. 2/PRC/2018, Dt: 06-06-2018.

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Copy of First Pay Revision Commission, Government of Telangana letter cited with enclosures is herewith communicated to all the E.N.C's/C.E's/S.E's/Unit officers. They are requested to furnish the information as desired by first pay revision commission in the reference cited in the prescribed proformas I to IV and also furnish the undertaking appended herewith.

They are requested to furnish the above particulars in Soft & Hard copies to this office by email (encawtg@gmail.com) on or before **21-06-2018** positively.

This may be treated as **MOST URGENT**.

Encl : 1. PRC Lr. Dt:06-06-2018.
2. Proforma I to IV.
3. Undertaking letter.

B. Nagendra Rao,
Engineer-in-Chief (AW)

To
All the Superintending Engineers/Unit Officers,
I & CAD Department.
Copy to all the Engineer-in-Chief's/Chief Engineer's of I & CADD with a similar request
Copy to Deputy Executive Engineer (Computers) of this office to place the circular in department website.
Copy to file.

MSS 19/6/18
for Engineer-in-Chief(AW)
19/6

for withdrawal
of ERCA
19/6/18

GOVERNMENT OF TELANGANA
FIRST PAY REVISION COMMISSION

Lr.No.2/PRC/2018, dated 06-06-2018.

Office of the
Director
I & GAD
Inward No. 2072
Date 19/06/2018
Jalasoudha
Errum Manzil

Sub: PRC – Information regarding the organisation of the Departments and non-teaching staff of Universities- Called for- Reg.

Ref: G.O.Ms.No.86, General Administration (Spl.B) Department, dt.18-05-2018.

The Government of Telangana have constituted the first Pay revision Commission vide reference cited above.

In this connection, you are requested to provide the following information to facilitate the work of the Pay Revision Commission.

1. A brief write up on the organization of your Department/University detailing the changes from the inception/ bifurcation of the department together with the functions, and activities of the department etc. If any specialized developmental activities or schemes being taken up may be included in the write up.
2. The organisation chart indicating levels of the employees.
3. Furnish the scale of pay, allowances and various types of special pays of all posts.
4. Categories of posts, together with the number of such posts, for which Rent free accommodation is admissible, and/or "Free supply of Electrical Energy" is being allowed, indicating the necessity to provide the same to them.
5. The latest relevant service rules of all posts.
6. Cadre strength and number of vacancies of all posts.
7. The specific grievances or anomalies relevant to the pay structure in your department/university.
8. Any litigation in different courts relating to the pay structures may also be indicated with specific reports and final court orders pending implementation in the department.
9. Please also furnish the information in the proforma- I to IV enclosed to this Letter.
 - a) Proforma-I is designed to elicit information regarding pay scales assigned by the successive pay revisions from 1999 onwards.
 - b) Proforma-II is in regard to Service Rules governing the posts, method of recruitment, number of employees enjoying automatic advancement scales etc.
 - c) Proforma-III is intended to elicit information about retirements during the last four years and expected retirements in the coming five years.

(P.T.O.)

P&M

19/6/18

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