

Office of the Engineer-in-Chief (Admn. Wing)
I & C A D Dept., Telangana., Hyderabad.

Circular Memo. No. Rc/ENC/E(1)/17041586/2017-1 dated: 08-05-2017.

- Read: 1. Govt. Memo.No.74/Ser.c/02-1,G.A(Service-C) Dept, Dt: 01-02-1982.
2. T.O. Memo. No. Rc/ENC/K2/4683/2010 Dt: 04-05-2010.
3. T.O. Memo. No. Rc/ENC/K2/4683/2010 Dt: 28-01-2014.

Sub: Estt –T.S. Civil Services (Conduct) Rules- Permission to acquire higher qualification while working in the Department –Certain instructions- Reg.

It is informed that Government issued memo vide reference 1st read above, that the Head of the Department only is empowered to accord permission to Government servants i.e Gazetted Officers and Non Gazetted Officers and last Grade services etc working in the Department, to acquire higher qualification/ study while working in the department.

In this office memo 2nd and 3rd read above, certain instructions were issued to all the Circle/ Unit officer not to accord permission to any employee for acquiring higher qualification at their level.

Further, it is noticed that, most of the employees are making applications at the time of annual examination duly requesting this office to issue necessary permission to attend annual examinations to acquire higher qualifications.

In view of the above, it is here by informed that the employees who are interested in persuing higher studies, they should take prior permission from this office at the admission stage in the college / University. The Circle/ Unit officers are requested not to send/ entertain such proposals in which the individuals are requesting for permission to appear annual exams of the higher course of studies, after getting admission for the higher studies. Acquiring higher qualification without prior permission from this office can not be considered and it will be deemed to be treated as rejected, by making necessary entries in the service book of the individual concerned.

Any deviations noticed in this regard, it will be viewed seriously and necessary disciplinary action will be initiated against the concerned officers and individuals.

J. Vijaya Prakash
Engineer-in-Chief(AW)

To,

The Unit/Circle Officers .
Copy to All sections of this office.
Copy to the DEE (Computer) to place in the website.
Copy to file.

MAR 9/6/17
for Engineer-in-Chief(AW)

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