

Memo No Rc/ENC(A.W)/E.E./2014

Dated: 11-07-2014

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Sub: Video conference regarding review on work load

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All Chief Engineers/ Superintending Engineer are requested to attend Video conference along with their Executive Engineers and Deputy Executive Engineers from their respective District Collectorates on 17-07-2014 from 11 A.M. to 1 P.M

**Agenda:**

- Review of status of maintenance of registers in Circles & Division offices.
- Review of work load and online system for capturing work load at section level through HRMS.
- **Rollout of following Services in HRMS:-**
  1. Online applications for Additional charge allowances.
  2. Online applications of NOC for passport & VISA.

Sd/- L. Narayan Reddy, dt:11-07-2014  
Engineer-in-Chief,(Admn.,Wing)

To  
All Chief Engineer /Superintending Engineer